



Technical Circular

No.: 108/2017

Date: 17th August 2017

To whomsoever it may concern

Subject: Panama circular on Company Security Officer (CSO)

- Company Security Officers (CSO) are to be designated by company as detailed in Part A, Section 11 and required to perform the duties and responsibilities as per relevant provisions in Part B, Sections 8, 9 and 13 of the ISPS Code.
- Panama maritime authority has issued merchant marine circular MMC-353 regarding updated information on CSO with reference to its earlier circular MMC 206.
- CSO designated by the company is required to obtain an endorsement from the Panama administration in order to comply with duties and responsibilities.
- From the 1st September 2017 the CSO Endorsement online application will be available and received only through website: <http://certificates.amp.gob.pa/certificates>
- According relevant sections of the ISPS Code, the CSO is required to complete an appropriate training and submit to Administration through the Maritime Ships Security Department the Declaration of CSO with the following documents:
 - Declaration of CSO duly signed and stamped by Management Company (APPLICATION FORM)
 - DOC (Document of Compliance), with copy of annual endorsement if it has taken place
 - Certificate of training IMO model course 3.20 issued in a training center for CSO principal and Alternative CSO (if apply).
 - Letter Head of experience signed and stamped where the CSO Principal / Alternative CSO worked as such (only if the course has more than 5 years of having been issued).
 - Any other necessary document to corroborate the information reflected in the CSO Declaration Form.
- Once the requirements are met, documents to be submitted at following email address: isps@amp.gob.pa + (507) 501-5085, or through any of the SEGUMAR offices.
- From 1st September 2017, the Declaration of Company Security Officer duly endorsement by Panama Maritime Authority will be verified during any ISPS verifications by Recognized Security Organizations (RSO) and the name of the CSO will be indicated in the Audit Report in accordance with chapter XI-2 of SOLAS and part A.6 Obligations of the Company of the ISPS code.
- To verify the CSO information in administration's data base, the CSO Validation Form is to be completed (available in attached circular) and sent back with the information required



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before December 15, 2017 to the following addresses: isps@amp.gob.pa and info@panama-ssas.com

- Ship owners / operators and masters are advised to be guided by above.

Enclosure:

- Panama Merchant Marine Circular MMC-353
- Panama Merchant Marine Circular MMC-206

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